

Step Four – Determine what action steps you must take and when you must take them.

Ok, you know what you want, now it the time to **DO** something to go get it. -- *You Must Take Consistent Action* – For example if your want to buy two homes a year your action steps might look like this:

Step 1 – Learn how to evaluate what is a good property – take a course or read a book by _____ (enter date).

Step 2 – Learn about lenders loan programs – call 25 different lenders and ask about their program by _____ (enter date).

Step 3 – Buy a fax machine (if needed) by _____ (enter date)

Step 3 – Evaluate and look at _____ (enter a number) per week starting _____(enter date).

Step 4 - Take a course or read a book on management by _____ (enter date).

Step 5 – Make offer on any property that looks good.

Step 6 – If property is accepted –start looking for tenants.

Step 7 – Run advertising and start marketing for tenants.

Step 8 – Set up a management system or hire a property management company by _____ (enter date).

Step Number	Items To Do	Dead Line Date	Check If Complete

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Use additional sheets if needed.

